



Cambodian NCD Alliance Conflict of Interest Members' Policy

1. Purpose

The Cambodian NCD Alliance (CNCDA) is a membership organisation operating as an informal network alliance. Application for membership is multisectoral and open to civil society organizations, bilateral or multilateral agencies, academia, research agencies, government, and relevant private sector organisations that support the purpose and objectives of the CNCDA, and upholds ethical principles including those of transparency, equity and respect.

The purpose of our conflict of interest (COI) policy is to protect the independence, integrity and trustworthiness of the CNCDA. The policy provides guidance in identifying and handling potential and actual conflicts of interest involving the CNCDA. The policy applies to CNCDA members, steering committee members, and any advisors or employees of the CNCDA.

We work to manage and eliminate conflicts of interest and expect the same from our members. We uphold high ethical standards of our members. We will not accept membership from any civil society, bilateral or multilateral, academic, research, government or private sector organizations that has significant links with conflicted industries (see below for more details).

2. What is a conflict of interest?

A "Conflict of Interest" arises when an CNCDA member's interests compete with its responsibility towards CNCDA. Conflicts of interest may be real or apparent:

- Real conflict of interest: A real conflict of interest occurs when, in the course of membership, an CNCDA member is privy to or makes decisions relating to CNCDA activities and initiatives to obtain personal benefits for themselves and/or third parties.
- Apparent conflict of interest: An apparent conflict of interest exists when there is a reasonable perception on the part of well-informed persons that an CNCDA member is in a situation where conflicts of interest may arise. This may include activities, funding and other situations involving the CNCDA member, or third parties with whom they are affiliated, which may be perceived in conflict with CNCDA's mission and integrity

3. Standards of conduct

- Declaring conflict of interest: CNCDA members are required to disclose to the CNCDA the nature and extent of any current or future, real or apparent conflict of interest throughout their relationship with CNCDA using the Declarations of Interest Form, based upon the principles below.

- Confidential information: CNCDA members shall guard the confidentiality of information to which they become privy through participating in CNCDA internal or external activities.
- Fair dealing: CNCDA members shall deal fairly with CNCDA's stakeholders and partners; and they shall not take unfair advantage of anyone through manipulation, concealment, abuse of privileged information, misrepresentation of material facts or any other unfair dealing practice.

4. Principles

CNCDA members must adhere to the following principles:

- CNCDA members will not compete with CNCDA's policy and advocacy efforts, activities and initiatives, and will instead aim to complement and leverage each other's work;
- CNCDA members will not be funded, sponsored, supported or influenced by the unhealthy food and beverage industries, tobacco, alcohol or arms industries;
- CNCDA members will not be funded by organisations with policies, objectives, principles, vision, mission or goals that include or relate to increase in the production, supply, availability, promotion and demand of unhealthy food and drinks, tobacco, alcohol, or fossil fuels or arms;
- CNCDA members will declare any partnerships with the following industries – tobacco, alcohol, unhealthy food and drink, pharmaceutical or fossil fuels. be mindful of the potential conflict that can arise when pharmaceutical companies actively restrict access to medicines
- CNCDA members will strive to be transparent and to make every attempt to ensure the integrity of CNCDA policy, advocacy and communications.

5. Procedures for declaration and resolution

If any real or potential conflicts arise, disclosures of conflicts of interest should be submitted to the Coordinator of CNCDA using the Declarations of Interests form. The real or potential conflict of interest should be detailed in the table of the Dol form.

Where any potential non-compliance risk is identified, CNCDA will issue a formal report to the member. CNCDA will respond with clear guidelines on how the issue(s) should be rectified. Where rectification is not undertaken within the timeline set, CNCDA will terminate membership status. In case of extreme non-compliance, termination of membership will be immediately effective.

CNCDA reserves the right to perform due diligence checks at any time throughout the membership, and membership may be terminated at any point due to non-compliance with the membership criteria, violation of this declaration or any other reasons deemed appropriate by the CNCDA Steering Committee at its discretion.